

MEMORANDUM

TO: Vermont Educators
FROM: The Educator Licensing Office and ROPA Review Program
SUBJECT: Results Oriented Program Approval – Review Team members needed
DATE: January 23, 2018

The Educator Quality Division is currently recruiting educators for Results Oriented Program Approval (ROPA) college/university teacher education preparation program reviews. Educators who are interested in participating in this opportunity will be put on a one-year small scale contract with the Agency of Education allowing you to receive up to \$1,000.00 in compensation for your expertise during the school year. Please consider supporting your colleagues again by completing the necessary [survey information](#). ROPA is a performance-based approach to the review of educator preparation programs in Vermont. All programs that wish to recommend educators for licensure in Vermont must seek approval through this state program or an approved national alternative. The Vermont Standards Board for Professional Educators oversees the ROPA approval process and determines approval status.

Results Oriented Program Approval (ROPA) – Evaluating Teacher Preparation Programs
ROPA Team Chair assignment will be paid \$400.00 plus mileage to and from training and visit at \$0.535 per mile, actual cost of lodging not to exceed \$350.00 and \$60.00 per two-day ROPA review for meals.

Assignment is defined as:

1. Participation in ROPA Team Training
2. Participation in a two-day ROPA Review
3. Provide written notes and input based on interviews and supporting documents/evidence
4. Lead (with the ROPA Consultant) the writing process for the initial draft report.
5. In collaboration with the ROPA Consultant deliver the Exit Report of preliminary findings to the Institution's Representatives
6. Provide as necessary on the final version of the ROPA report.

ROPA Team Member assignment will be paid \$125.00 plus mileage to and from training and visit at \$0.535 per mile, actual cost of lodging not to exceed \$350.00 (receipt required) and \$60.00 per two-day ROPA review for meals (no receipts required).

Assignment is defined as:

1. Participation in ROPA Team Training
2. Participation in a two-day ROPA Review
3. Provide written notes and input based on interviews and supporting documents/evidence

For additional information please contact Ellen Cairns Ellen.Cairns@vermont.gov